

# Podcast Script Template

## EPISODE INTRO

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Kick off your episode with a summary of what listeners can expect. Include a sponsor message if you have one, and use your podcast theme song to close tee-off your episode.

### Intro:

► Duration: (0:00–0:00)

*[Sponsor message]*

*[Opening music jingle and sound effects]*

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## KEY POINTS OF EPISODE

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Include the key points of your episode and supporting details to help make your episode flow. Include whatever facts and details would help you most!

### Key point #1:

► Duration: (0:00–0:00)

- Supporting point:
- Supporting data:
- Supporting quote:

### Key point #2:

► Duration: (0:00–0:00)

- Supporting point:
- Supporting data:
- Supporting quote:

**Key point #3:**

► Duration: (0:00–0:00)

- Supporting point:
- Supporting data:
- Supporting quote:

*[Segue]*

**CLOSING REMARKS & EPISODE SUMMARY**

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Wrap up your episode with a summary highlighting what you covered. You can also include a call to action asking your listeners to leave a review of your podcast, sign up for an email newsletter, etc.

► Duration: (0:00–0:00)

**Episode summary:**

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*[Sponsor message]*

*[Closing jingle or sound effect]*