

Email Signature Template

Name [Your Name]

Title [Your Job Title]

Company [Your Company Name]

Contact Information Email: [Your Email Address]

Phone: [Your Phone Number]

LinkedIn: [Your LinkedIn Profile URL]
Website: [Your Company Website URL]

Social Media Icons [LinkedIn Icon] [Twitter Icon] [Facebook Icon] [Instagram Icon] (Include icons with hyperlinks to your profiles)

Company Logo [Insert Company Logo Image]

Example

Name John Doe

Title Digital Marketing Specialist

Company ABC Marketing Solutions

Contact Information Email: john.doe@abcmarketing.com

Phone: (123) 456-7890

LinkedIn: <u>linkedin.com/in/johndoe</u>

Website: <u>abcmarketing.com</u>

Social Media Icons <u>LinkedIn Icon</u> <u>Twitter Icon</u> <u>Facebook Icon</u> <u>Instagram Icon</u>



Company Logo

Instructions

- 1. Name: Replace [Your Name] with your full name.
- 2. **Title**: Replace [Your Job Title] with your current job title.
- 3. Company: Replace [Your Company Name] with the name of your company.
- 4. Contact Information:
 - Replace [Your Email Address] with your professional email address.
 - Replace [Your Phone Number] with your contact phone number.
 - Replace [Your LinkedIn Profile URL] with the URL to your LinkedIn profile.
 - o Replace [Your Company Website URL] with your company's website URL.
- 5. **Social Media Icons**: Insert icons for LinkedIn, Twitter, Facebook, and Instagram with hyperlinks to your respective profiles.
- Company Logo: Insert your company's logo image with a link to your company website.