

Checklist on How to Start a Newsletter on Android

1. Choose a Newsletter Platform

- Research popular platforms like Mailchimp, Constant Contact, or Sendinblue.
- Ensure the chosen platform has an Android app.

2. Download and Install the App

- Go to Google Play Store.
- Search for the chosen newsletter platform's app.
- o Download and install the app on your Android device.

3. Create an Account

- Open the app and sign up for a new account.
- o Fill in the required details like email, password, and company name.

4. Set Up Your Profile

- Add your personal or business information.
- Upload a profile picture or logo.

5. Build Your Email List

- Import existing contacts from your phone or email.
- Use the app's features to add new subscribers manually.

6. Design Your Newsletter

- Choose a template or start from scratch.
- o Add your logo, images, and text content.
- Customize the layout to match your branding.

7. Create Engaging Content

- Write a compelling subject line.
- o Include valuable content like articles, promotions, or updates.
- Use images and links to enhance the newsletter.

8. Preview and Test

- Use the app's preview feature to check the newsletter's appearance.
- Send a test email to yourself to ensure everything looks good.

9. Schedule or Send it Immediately

- o Choose to send the newsletter immediately or schedule it for later.
- Select the appropriate send time based on your audience's activity.

10. Monitor Performance

• Use the app's analytics to track open rates, clicks, and other metrics.

• Adjust future newsletters based on performance data.

11. Engage with Subscribers

- Respond to replies and feedback from subscribers.
- Keep your email list updated and clean.

12. Stay Consistent

- o Decide on a regular schedule for your newsletters (weekly, bi-weekly, monthly).
- Stick to your schedule to maintain engagement.