

Brand Identity Template

Section 1: Brand Overview

1.1 Brand Name:

• [Your Brand Name]

1.2 Mission Statement:

• [A brief statement of your brand's mission and purpose]

1.3 Vision Statement:

• [A brief statement of your brand's vision and long-term goals]

1.4 Core Values:

• [List of your brand's core values]

1.5 Target Audience:

• [Description of your ideal customer, including demographics and psychographics]

Section 2: Visual Identity

2.1 Logo:

- **Primary Logo:** [Attach or describe your primary logo]
- Secondary Logo: [Attach or describe any alternative logos]
- Logo Usage Guidelines: [Instructions on how to use the logo, including spacing, minimum size, and prohibited uses]

2.2 Color Palette:

• Primary Colors: [List your main brand colors, including HEX/RGB/CMYK codes]



• Secondary Colors: [List any secondary colors used for accents or highlights]

2.3 Typography:

- **Primary Font:** [Name of the main font used for headings and important text]
- Secondary Font: [Name of the secondary font used for body text and other content]
- Font Usage Guidelines: [Instructions on how to use the fonts, including sizes, weights, and spacing]

2.4 Imagery and Graphics:

- **Style Guide:** [Description of the style of images and graphics that represent your brand]
- **Examples:** [Attach or describe examples of preferred imagery and graphics]

Section 3: Brand Voice and Messaging

3.1 Brand Voice:

• [Description of your brand's tone and personality in communication]

3.2 Key Messaging:

- **Tagline:** [Your brand's tagline or slogan]
- Elevator Pitch: [A brief description of what your brand does and why it matters]
- **Core Messages:** [List of key messages that convey your brand's value proposition]

3.3 Communication Guidelines:

• [Instructions on how to maintain a consistent brand voice across different platforms and mediums]

Section 4: Implementation and Consistency

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4.1 Brand Guidelines:

• [Comprehensive document that outlines all brand identity elements and their correct usage]

4.2 Templates:

- Email Templates: [Attach or describe email templates that align with your brand identity]
- **Presentation Templates:** [Attach or describe presentation templates that align with your brand identity]
- Social Media Templates: [Attach or describe social media post templates that align with your brand identity]

4.3 Brand Review Process:

• [Process for reviewing and updating brand identity elements to ensure consistency and relevance]