



## Journalist Job Application Template

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at [Company Name], as advertised on [where you found the job posting]. With my background in journalism and [number] years of experience in [specific type of journalism or media], I am excited about the opportunity to contribute to your team.

In my previous role at [Previous Company Name], I gained extensive experience in [specific skills or areas of expertise, such as investigative reporting, feature writing, or multimedia storytelling]. I successfully [describe a significant achievement or project, such as breaking a major story, increasing readership, or producing award-winning content]. My strong skills in [mention relevant skills like research, writing, editing, interviewing, etc.] have enabled me to produce high-quality, engaging content consistently.

I am particularly drawn to [Company Name] because of [mention something specific about the company, such as its reputation for excellence in journalism, its commitment to [specific topic or field], or its innovative approach to news delivery]. I am eager to bring my unique perspective and skill set to your team and contribute to [specific goal or project relevant to the company].

Attached are my resume and portfolio, which provide further details about my experience and accomplishments. I look forward to the opportunity to discuss how my background, skills, and enthusiasm can be an asset to [Company Name]. Thank you for considering my application.

Sincerely,

[Your Name]

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**Resume**

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]