



Nigerian SFU Reporting Template

1. Case Identification

- Report Number:
- Date of Report:
- Reporting Officer:
- Unit/Division:

2. Suspect Information

- Name:
- Address:
- Date of Birth:
- National Identification Number:
- Occupation:
- Known Associates:

3. Incident Details

- Date of Incident:
- Location of Incident:
- Type of Fraud (e.g., Banking Fraud, Insurance Fraud, Cybercrime):
- Method of Operation:
- Summary of Incident:
- Financial Impact:

4. Victim Information

- Name(s):
- Contact Details:
- Relation to Suspect (if any):
- Financial Losses:

5. Evidence Collected

- Physical Evidence:

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- Digital Evidence (e.g., emails, transaction records):
- Witness Testimonies:
- Surveillance Material:

6. Investigative Actions

- Initial Investigation:
- Follow-up Actions Planned:
- Inter-agency Collaboration (if applicable):

7. Legal Proceedings

- Charges Filed:
- Court Dates:
- Legal Representations:

8. Risk Assessment and Recommendations

- Risk to Public:
- Recommended Monitoring/Restrictions:
- Further Investigation Needs:

9. Review and Approval

- Investigator's Signature:
- Date:
- Supervisor's Signature:
- Date:

10. Confidentiality Statement

- Reminder of the confidential nature of the information and the legal restrictions on its dissemination.

Usage Notes:

- Accuracy is critical: Ensure all information is accurate and verifiable.

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- Confidentiality: Maintain the confidentiality of the report as it may contain sensitive personal information.
- Updates: Update the report as new information becomes available or when investigative actions warrant modifications.